

## VIII. RULES FOR THE USE OF RECREATIONAL FACILITIES

Recreational Facilities, shall include, but not be limited to, the golf courses and golf practice areas, tennis facilities, swimming pools and spas, fitness center, fitness trail workout stations shuffleboard, bocce, horseshoes, billiards room, card room, wood shop, and the arts & crafts room. **The Recreational Facilities shall be used at the risk and responsibility of the user and the user shall hold TPCA harmless from damage or claims by virtue of such use.**

Specific portions of the Recreational Facilities or specific times may be reserved or priority given to certain groups, tournaments, league play, etc. ~~Such reservations and scheduling shall be done by Management personnel and published in the monthly newsletter. Management has broad discretion in scheduling these reservations which may be altered from time to time.~~

Use of our recreational facilities for any form of compensation is prohibited unless authorized by the Board of Directors. Golf Lessons must be coordinated through the Head Golf Professional. All other instruction on Community Facilities must be coordinated through Residents Services. Residents cannot hire outside instructors to teach on Community Facilities.

### A. Golfing Definitions

**Golf Cart:** A motorized three or four wheeled vehicle, powered by an electric motor intended for use on a golf course, equipped with suitable tires for turf.

**Golf Cart Permit:** Permit issued for Golf Carts on Community Property excluding Golf Courses.

**Golf Cart Trackage Permit:** Permit issued for Golf Carts used on Community Property including the Golf Courses.

**Golf Courses:** An area between the out-of-bound markers (white posts) designated for golf. All areas, including grass, mulch, trees and plants, cart paths, retention areas and bordering lakes, are included.

**Golf Facilities:** The Hills and The Lakes Executive 18 hole par 60 Courses, the Grand Pines Championship 18 hole par 72 Course, The Highlands Pitch and Putt 9 hole Course, the Driving Range, the Putting Greens adjacent to the Lodge and Country Club, the Chipping Green on Grand Club Drive and any other golfing facilities that may be added from time to time.

**Golfers Handbook:** A handbook available in the Pro Shops, which explains the golf procedures needed for all golfers in Timber Pines. Some items covered are The Considerate Golfer, Tee Time Requests, Timber Pines Automated Tee Time System, Golf Carts, Local Rules, Ready Golf, TPCA Tournaments and USGA Handicaps.

**Registered Golfer:** A registered golfer is a resident who pays an annual fee in order to use the Automated Tee Time System, the USGA Handicap System.

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### B. Golfing Activities

- 1) Registered Golfers and Trackage
  - a) An annual fee for the calendar year must be paid in full by January 1<sup>st</sup> of each year by any Resident desiring to register for golfing services and to obtain trackage privileges. The annual fee will be pro-rated only for new Residents moving into Timber Pines during the year.
  - b) Regardless of how many months they may reside in Timber Pines during the year, Residents must pay the full year's fee.
  - c) Golfers who have registered in prior years, but who have chosen not to register for the current year, will be deleted from the files and must pay the full current year annual fee to be reinstated.
  - d) These annual fees are non-refundable.
- 2) Entrance fees will be collected for special golfing events (including Tournaments, Men's Day, Ladies' Day and Scrambles). These fees are non-refundable in cash, however, will generate a Pro-Shop credit.
- 3) Player winnings will be tracked on the TPCA Accounting System and recalled for redemption in the Pro Shop and/or Restaurant.
- 4) Annual fees for Handicap Flags are non-refundable and are not pro-rated.
- 5) Rain Checks: Rain checks are valid for one (1) year from date of issue.

### C. Golfing Rules - Violations of the following rules will result in a warning or penalties.

- 1) The dress code for golf requires that shorts must be mid-thigh or longer. Men's shirts must have sleeves and a collar (collars of the 'Henley' type are permitted). Women's tops may be sleeveless. No bare midriffs, tank, tube, halter, or strapless tops are permitted. Shoes, sandals, sneakers or other appropriate footwear is required. The wearing of blue jeans, overalls, cutoff shorts or any clothing in disrepair is not permitted on the golf courses, driving range, putting greens or chipping greens. Metal spikes are not permitted.  
**Penalty Category: 1**
- 2) Copies of the "Golfers Handbook" may be obtained at the Pro Shops. USGA rules govern all play unless modified by local rules. Common sense and recognition of the rules is the responsibility of each player. The TPCA Rules and Regulations will take precedence if there are any conflicts between these two Handbooks.

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- 3) In the event of lightning or severe weather, the golfer should suspend play and seek immediate shelter.
- 4) Golfers shall not move tee markers.  
**Penalty Category: 1**
- 5) The retrieving of golf balls from private property is a privilege that may be granted by a homeowner; it is not a right. No pull or motorized Golf Carts are allowed on private property or beyond the out-of-bounds markers. Hitting balls from private property is not permitted.  
**Penalty Category: 2**
- 6) Ball Hawking is the removal of golf balls from Community Property and is prohibited.  
**Penalty Category: 1**
- 7) No person shall use the Golf Course when closed by management.  
**Penalty Category: 1**
- 8) Non golfers are not allowed on the golf course at any time without authorization of Management.  
**Penalty Category: 1**
- 9) No golf carts are to be parked on the golf course; park in the areas provided.  
**Penalty Category: 1**
- 10) Residents are responsible for the actions of their guests.
- 11) No children under the age of sixteen (16) are allowed on any golf course facility without a resident or adult Guest.

### D. Eighteen-Hole Courses

- 1) Tee times may be requested as early as ten (10) days in advance of the desired day of play through the computer reservation system accessible by telephone or computer. Additionally, tee time placement (booking) may be done by telephone, computer or at the Pro Shop six (6) days in advance of play. In order to use this system, the player must be registered on the computer and this can be accomplished at the Grand Pines Pro Shop. This system also provides the player with a USGA Handicap, which is mandatory for participation in Tournaments, Ladies' Day, and Men's Day or the Saturday Scrambles. A copy of the procedure for obtaining tee times may be obtained at the Pro Shops.
- 2) Non-registered golfers may make reservations on the eighteen (18) hole courses by applying in person, by computer or by telephone at either Pro Shop no more than twenty-four (24) hours in advance of the desired day of play.

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- 3) Players who are registered golfers should notify Pro Shops when leaving Timber Pines or not playing for a period of time so their computer numbers can be deactivated.
- 4) Each player, including Children, must have his/her own set of clubs (three (3) club minimum). All players shall have any required greens fee receipt available upon request of a starter or ranger.
- 5) All players must report at least fifteen (15) minutes before their tee time at the Pro Shop with proper identification or they may forfeit their tee time. Pro Shop staff or starters will assign players with others as required.
- 6) Players shall not tee off until their assigned time. All play will start on the first tee of the assigned course, unless otherwise designated by the Pro Shop. In the case of shotgun starts, players must first check in at the appropriate Pro Shop, and when permitted, proceed to their assigned starting hole.
- 7) Golfers are encouraged to play "ready" golf. The first player ready to hit the ball safely may do so. Unless allowed under USGA Rules, playing more than one (1) ball is not permitted.
- 8) Slow speed of play cannot be tolerated if the maximum enjoyment of each player is to be attained. The starters and rangers are required to request slow players to pick up their balls and move forward to another hole, or stand aside and let the following group play through.
- 9) Players shall fill divots on the fairway with sand and repair ball marks on greens. Players shall rake out depressions and footprints in sand bunkers, and return rakes to the inside of sand bunkers or holders, if provided, at the edge of bunkers.
- 10) Golfers shall only enter a lake on the golf course in accordance with the USGA Rules.
- 11) When play is canceled due to weather conditions, the players scheduled to play during that time shall lose their starting times. When play is resumed, players scheduled for the remaining tee times shall play.
- 12) Only two (2) carts per threesome or foursome, or one cart per twosome shall be allowed on the Grand Pines course.

### E. Highlands Course

- 1) Golf Carts are not permitted on this course. This is a walking course.
- 2) Starting times are on a first-come first-served basis. Players shall place a ball in the rack to signify their place in line.

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- 3) Players shall wait for the preceding group to clear the green before teeing off.
- 4) Slow groups should allow faster groups to play through.
- 5) Players shall replace divots on tees and repair ball marks on greens.
- 6) No more than four (4) players in a group are allowed on the course.  
**Penalty Category: 1**

### F. Golf Practice Areas

- 1) Practice areas are at the driving range, putting greens and chipping greens. Playing multiple balls on a golf hole is not permitted.  
**Penalty Category: 1**
- 2) Driving range balls and buckets may not be removed from the range area. They are Community Property.  
**Penalty Category: 2**

### G. Golf Carts on Golf Courses

- 1) Payment of an annual Trackage Fee is required to use personal, motorized golf carts on Timber Pines Community Association golf courses. Unaltered current trackage permits must be visibly attached to each side of the golf cart.  
**Penalty Category: 2**
- 2) All motorized Golf Carts shall be battery powered, electrically driven. Occupancy of carts is limited to two (2) persons and two (2) bags. All carts must carry sand for the filling of divots. Drivers must be at least sixteen (16) years of age.  
**Penalty Category: 1**
- 3) Motorized Golf Carts, with or without Handicap Flags must be kept a minimum of thirty (30) feet from the collar of the greens. Golf Carts must remain on cart paths near tees and greens.  
**Penalty Category: 1**
- 4) Grand Pines and Executive Courses: Motorized Golf Carts must stay on the cart paths except to go to the ball in the fairway or rough to make the shot and then return to the cart path, by using the ninety (90) degree rule. All carts must remain on the cart paths of par three (3) holes and par four (4) executive course holes unless they display a handicap flag. For twosomes, a maximum of one (1) cart may be utilized for play; for threesomes and foursomes, a maximum of two carts may be utilized; and for special events such as scrambles a maximum of three carts shall be used for five (5) or six (6) players.  
**All carts may be restricted to cart paths when conditions warrant.**  
**Penalty Category: 2**

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- 5) Motorized Golf Carts must be operated in a safe manner at all times. The only time Golf Carts are permitted to travel against the flow of play are:
  - a) After hitting out of bounds and returning to the tee.
  - b) Picking up a forgotten club.
  - c) For a medical emergency.
  - d) Storm or lightning conditions.
  - e) When notice to close the course has been issued.
  - f) During transition to tees for shotgun events.

**Even under the above conditions, it is the driver's responsibility to make sure no players are hitting toward him/her.**

- 6) Golf carts are not permitted on any golf course for any reason other than playing golf without the authorization of Management.  
**Penalty Category: 1**

### H. Flags for Handicapped Golfers

- 1) Physically disabled Residents may use a valid Handicap Flag on their Golf Carts to indicate that they are permitted to drive the Golf Cart on the Golf Courses following the ninety (90) degree rule. All golf carts with handicap flags must return to the cart path thirty (30) feet from the front of all greens.  
**Penalty Category: 1**
- 2) The golfer must present a "Disabled Persons Parking Identification Permit" (Florida issues these permits through the Department of Highway Safety and Motor Vehicles) or obtain a physician's certification stating that this assist is needed for the golfer to be able to play golf. This Permit or certification must be presented to the Grand Pines Pro Shop along with the annual fee.
- 3) The Grand Pines Pro Shop will make a copy of the Permit or certification for the TPCA file and issue the flag of the current year's color.
- 4) This procedure must be followed annually, presenting the current "Disabled Persons Parking Identification Permit" or a current physician's certification and the annual payment for the flag (non-prorated).
- 5) Unauthorized or improper use of the Handicap Flag can result in the privilege being revoked.

### I. Fitness Center

- 1) The fitness center is equipped with cardiovascular-aerobic machines and muscle strengthening/toning equipment. **Prior to embarking on a fitness program, please seek the advice of your physician.**

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- 2) All Residents may use the Fitness Center except during YMCA designated hours. To utilize the fitness center during YMCA designated hours, residents must register at the Lodge front desk and pay the appropriate monthly or yearly fitness center membership fee. This fee entitles the resident to membership use of the fitness center during the YMCA designated hours.
- 3) The Fitness Center is for the use of Residents and Guests subject to existing procedures, which shall be posted. TPCA employees may request proper identification and those without proper identification may be required to leave.
- 4) Residents are required to sign in with name, account number, and time of day upon entering the Fitness Center for exercise.
- 5) Shorts and tank tops are permitted, along with appropriate, protective footwear while using equipment.
- 6) No Children under the age of sixteen (16) may enter the Fitness Center. Children 16 and 17 years of age are not allowed without a Resident or adult Guest.

### J. Swimming Pools & Spas

#### General

- 1) Pool and spa hours will be at the discretion of the Board of Directors. Pool and spa hours may vary based on seasonal demands, with specific times posted on the bulletin board and publicized in the monthly newsletter. Use of the pools and spas are prohibited during periods of daily cleaning and periodic maintenance. Children age 16 and under must be accompanied by a Resident or adult Guest.
- 2) All tables and chairs are not permitted in any pool or on the surrounding deck apron (within 4' of the pool edge). Furniture may not be reserved or removed from the pool area. Chairs, lounges and tables should be protected from suntan lotion by towels or other protective coverings.
- 3) Portable radios, other music devices, laptop computers, cell phones, or other electronic devices are not allowed in the pools, but may be used on the deck and lounge area with earphones or other muting methods as not to disturb other residents.
- 4) The Lodge pool is limited to fifty-seven (57) persons and the Country Club pool is limited to sixty-six (66) persons at any one time. TPCA permits the pools to be used at designated times for exercise classes. Because of the physical demand of the various exercises, it is recommended that persons involved contact their physician prior to participating in the classes. Guests are permitted into exercise classes only after all residents wishing to register have done so.

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- 5) Hairpins, barrettes, clips, hair combs, or any other hair ornamentation may not be worn in the pools or spas.
- 6) Persons with hair longer than shoulder length should braid or otherwise contain the hair or wear a bathing cap.
- 7) Smoking is prohibited in or around the pool and spa areas.  
**Penalty Category: 1**
- 8) No glass, breakable items or pets are permitted within the pool enclosures.  
**Penalty Category: 1**
- 9) The heating and cooling of the pools and spas are preset to provide the best residents' comfort and operating efficiency for the system. Adjustments to established pool temperature cannot be accommodated. Temperatures may fluctuate based upon environmental conditions and number of users.

### Sanitation

- 1) Chemicals are used to ensure a sanitary and safe water environment, and conditions are tested and documented on a regular basis. If unacceptable conditions occur, management reserves the right to close the facilities at any time to preserve the health and wellbeing of Residents and Guests.
- 2) Showers must be taken before entering the pools and spas. If using sun oils or lotions, showers must be taken prior to each entry into the pool.
- 3) Swim suits are required. Cut-offs or other forms of street clothes are not acceptable. Cover-ups, wraps, hats, water shoes, etc. are acceptable for protection from the sun or pool surfaces or for modesty purposes. All swimsuits and clothing should be age-appropriate and not offensive including: improper words, photos or other markings.
- 4) Any person that is ill or has been ill with diarrhea, stomachaches, and pains or vomiting is restricted from any swimming pool and spa areas to minimize the spread of illness.
- 5) Persons with cuts, open sores, infections or bandages are not permitted to enter pool or spa.
- 6) All "bathroom accidents" in the pool or on the pool deck apron must be immediately reported to staff to minimize possible exposure to residents.
- 7) Children in diapers or not toilet trained are not permitted entry into the pool or within four (4) feet of the pool edge.

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- 8) Incontinent individuals are not permitted in the pool or spa at any time. They are, however, permitted in the deck areas of the Pool at least four (4) feet from the pool edge.

### **Safety**

- 1) Lifeguards are not provided and facilities are designated as "Swim at Your Own Risk". Life buoys are available at poolside for emergency use only.
- 2) A swimmer may utilize one water noodle while in the pool. Management may require that swimmers cease using water noodles if their use is preventing reasonable pool use by others or for any other reason as deemed appropriate by Management.
- 3) Due to the decorum desired for this facility, rafts or toys/games of any nature are not permitted. Inner tubes or other inflatable devices are not permitted in the pool or on the pool deck. Management and/or Monitors may grant specific exemptions for participants of water aerobics programs and workout swimmers. If medical conditions warrant, exemptions may also be granted when the need is certified in writing by medical authority and approved by the General Manager and filed with the Resident Services Manager.

#### **Penalty Category: 1**

- 4) Small children in the pool, under the direct supervision of an adult, may wear inflatable arm devices, US Coast Guard approved life vests, or other approved safety devices as a precautionary safety measure.
- 5) If lightning is observed in the local area, residents and guests should vacate the pool and adjacent deck areas until a safe environment is restored.
- 6) Diving is not permitted.
- 7) Running, pushing, jumping from the poolside, excessive splashing, or other rowdy or boisterous behavior is not permitted.

### **Spas**

- 1) Individuals under the age of eighteen (18) years of age are not permitted in the spa. Spas are therapeutic devices and the advice of a physician should be sought before using them.
- 2) Maximum water temperature is 104% F and is intended to relax muscles. Temperatures may fluctuate based upon environmental conditions and number of users.

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- 3) Swimming in the spa is not permitted, and vigorous exercise should be avoided. In this environment, exercise has a tendency to aggravate an ailment rather than improve it.
- 4) While the time limit for use of the spa may vary from one Resident to another, 15 minutes is generally considered to be sufficient for muscle relaxation and general enjoyment. When exiting the spa, do so very slowly, using the steps and handrails.
- 5) Pregnant women, Individuals with hypertension, heart conditions, or those on medication for any reason should not use the spa without first consulting with a physician. Individuals who have recently consumed alcoholic beverages should avoid using the spa altogether.

### Food & Beverage

- 1) Plastic water bottles are permitted on the pool deck no closer than four (4) feet from the edge of the pool or spa.
- 2) Food and beverages may be consumed at designated tables. Pool users may bring personal items to eat and drink at the Lodge Pool. Food and drinks are not permitted within four (4) feet from the edge of the pool or spa. No user-provided food is permitted at the Country Club pool when the Country Club restaurant is open. All alcoholic beverages at the Country Club pool must be purchased from the Country Club Restaurant whenever the Restaurant is open.

#### **Penalty Category: 1**

### K. Tennis & Pickleball Facilities

- 1) Players must wear tennis shoes, tennis clothing or appropriate sportswear. Swimsuits, cutoffs or spandex clothing are not permitted.
- 2) There is an active Tennis Club for Timber Pines Members, but it is not necessary to join the Tennis Club in order to use any of the tennis facilities. The Tennis Club organizes tennis social activities.
- 3) Court reservations are required for all players. The procedures are as follows:
  - a) Reservation books are located at the Lodge for the Lodge Courts and the Grand Pines Pro Shop for the Country Club Courts.
  - b) Reservations for available courts can be made no more than one (1) week in advance on a first-come, first-served basis, in a method determined by management from time to time.

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- c) Those with reservations are expected to notify those in play that the court is reserved and ask them to vacate the court. Failure to show within fifteen (15) minutes of the time reserved will open the court for other play.
- 4) All rules of play and etiquette are to be observed.
- 5) The playing surface shall be respected. Hard objects shall not be placed or struck on the courts.
- 6) Pets, food, beverages, breakable containers, trash or debris are not permitted on the courts.  
**Penalty Category: 1**
- 7) The last person or persons using the tennis lights shall be responsible to see that they are turned off.
- 8) No Children under the age of sixteen (16) are allowed on any tennis facility without a Resident or adult Guest.

### L. Bocce and Shuffleboard

- 1) There are three (3) Bocce Courts and six (6) Shuffleboard Courts located behind the Lodge. These are available for use by Residents and Guests.
- 2) Logbooks are located in the Lodge Library for making court reservations. The equipment is available at the courts.
- 3) No Children under the age of sixteen (16) are allowed on any of the Bocce and Shuffleboard facilities without a Resident or adult Guest.

### M. Table Tennis (Ping Pong)

- 1) There are tables available for Table Tennis. These tables will be set up in the RAC Conference Room when that room is not being used for other purposes.
- 2) Reservations for the use of these tables may be made at the front desk of the Lodge.
- 3) No Children under the age of sixteen (16) are allowed to play Table Tennis without a Resident or adult Guest.

### N. Card Room

- 1) The Card Room is available for the playing of card or board games.
- 2) Reservations for this room must be made at the Lodge front desk.

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### O. Woodshop

- 1) The Woodshop is strictly limited to authorized residents. Children and Guests are not permitted in this room.  
**Penalty Category: 4**
- 2) To gain authorization, TPCA residents are required to attend an orientation on the use of the woodshop equipment. Prior orientation attendance will be accepted for authorization. Proof of orientation will be provided to Resident Services by the instructor or resident. Residents are also required to complete a Hazardous Facility Disclaimer.  
**Penalty Category: 4**
- 3) Resident Services staff will update the residents account to reflect that orientation has been taken and a disclaimer is on file.
- 4) Access to the woodshop is controlled by an electronic key pad. In order to use the woodshop for the first time, residents must visit the Lodge front desk and receive a 4 digit access code. Residents must verify that they have attended the woodshop orientation and the disclaimer information is posted on their account. A sign-in book and the tool machine keys are located inside the woodshop. Residents are requested to sign the book prior to using the woodshop equipment and the tool machine keys are to be left in the woodshop for use by the next resident. Residents are responsible for cleaning before leaving the area. Woodshop Hours: will be at the discretion of the Board of Directors.  
**Penalty Category: 4**
- 5) Residents are not permitted to provide admittance to any other person while using the woodshop.  
**Penalty Category: 4**

**Failure to abide by the above will result in a Category 4 Penalty inclusive of fines and suspension of privileges.**

### P. Billiards Room

- 1) The Billiards schedule is posted in the monthly newsletter. There are open periods for men and for women. If there is no posted activity for the time period, any Resident or Guest may use the facilities.
- 2) No Children under the age of sixteen (16) may enter the Billiards Room. Children 16 and 17 years of age are not allowed without a Resident or adult Guest

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### Q. Arts and Crafts Room

- 1) There are many classes and workshops scheduled for the Arts and Crafts Room. It is necessary to consult the posted schedule for room availability.
- 2) In addition to worktables, sewing machines are available for use.
- 3) The equipment and tables may be used by Residents and Guests at any time the schedule shows that the room is open.

### R. Horseshoes

- 1) Horseshoe pits are located adjacent to The Highlands.
- 3) No Children under the age of sixteen (16) are allowed to play horseshoes. Children 16 and 17 years of age are not allowed without a Resident or adult Guest.